

## CONCEPTS & SUMMARIES

PART 1: UNDERSTANDING WHAT WAS SAID

Advanced Training Course Class #3 @indiyoung

#### concepts & summaries

session 1: building blocks

bias-free understanding of people recognize a concept introducing summaries

session 2: it's complicated

session 3: but not impossible

session 4: some logistics

write a clear, concise summary concepts get repeated

clarify the summary recasting & traps to avoid tangled concepts & implied concepts

merging, splitting, pruning team work lightning-quick and from-memory

#### warmup exercise

#### what are the two formulas for summaries?

first formula is for reasoning and
guiding principles:
verb + key point + supporting detail(s)

second formula is for emotional reactions:
feel emotion + key point + supporting detail(s)

the verb must:

evoke a strong, clear-cut sense of what is going through the speaker's mind

#### avoid these red flag verbs

Vague Verbs	Passive Verbs	Surface Verbs	Often Layer 1 (stated to the Listener)
Communicate	Ве	Approve	Compare
Consider	Discover	Believe (only use for GP)	Complain
Deal with	Experience	Disapprove	Critique
Do	Find	Explain	
Expect	Get	Feel it's	
Manage	Have	Feel like	
Plan on	Hear	Feel that	
Use	Know	Judge	
	Let	Like	
	Need	Prefer	
	Read		

#### concepts & summaries - cultivating patterns

#### concepts & summaries

- comb through the transcript
- select depth vs. surface
- figure out what concept the person means to be conveying
- summarize

What do I skip? What were they trying to tell me? Is something implied? Tangled? How do I clarify it?

### cultivating patterns

 how do concepts fit together across transcripts?

What goes with what? Are the focuses the same? Is the summary unclear? Do I have to split the summary up? Is it relevant to the scope?

#### homework review

## homework for each quote: type, verbs, and summary (1 hour)



- 1. Read the first 1-4 pages of the DDS15 transcript or listen to around 10 minutes of the recording.
- 2. On the first 5 pages of the transcript, highlight or underline the inner thinking, emotional reactions & guiding principles.
- 3. Decide the type of the quotes, brainstorm verbs, and write a summary. On the sheet there are already 15 quotes.
  - a) Write in "Type" column what the quote represents: inner thinking, reaction, or guiding principle.
  - b) Brainstorm 2–5 verbs representing the concept. (If it is an emotional reaction, the verb is usually "feel," so brainstorm some emotions.)
  - c) Pick a verb and write your key topic. (follow the formula)
  - d) Add some supporting detail. (think about comic panels).

**Optional:** There is an exercise on the platform plus another example transcript, with highlighted concepts without the comments. Take a look at material from last week you skipped. Photo: Byronv2 Flickr woolamaloo\_gazette/50164280677

#### (Indi shows the cheat sheet)

- past tense, gerund/present participle
- left out supporting details, reads like a group label from the cultivating patterns step (also, you won't remember what it means in three months)
- my bad with "feel decadent," can be "feel delighted" (but not "feel luxurious," since that's also an adjective)
- too faithful to their wording makes it hard to understand later:
  - "Test out shopping for like less than five things after my husband told me about the arrow and said it would be ok for me to give it a try"
- not using their words leaves out their voice:
  - "Remind myself that restaurants aren't worth the risk during COVID especially if I can't check a place before visit properly"
- some people caught this faux emotion "decadent" and replaced it with "delighted"
  - Feel <u>decadent</u> having <u>COVID give me the excuse to let someone deliver</u> my groceries <u>right</u> <u>to my kitchen</u>, even though I'm <u>retired</u> now
- what is she surprised about? (I seem to be the only person with this interpretation):
  - Feel <u>surprised</u> the brunch girls were <u>not cognizant</u> of mask protection, seeing them <u>take</u> <u>their masks off to greet each other</u>
- here is example of a possible Layer 1 concept:
  - Feel unsettled about my decision not to <u>turn off the fan</u> because <u>I was really hot</u>, even though it blows our germs on <u>everybody downwind</u>

	168	Confront the person so he won't do it again to anyone else
•	169	Decide to give him an in-person public service announcement about paying more atte 117 It's a guy working on a house up there . Thinking
•	170	Figure out how to make sure he knows the horrible thing that could have happened, 117 "You should be more careful. You almo Thinking
•	171	Remind the awful driver that we pedestrians exist by yelling "thanks" at him 102 drivers are often awful at respecting pe Thinking
·	172	Tell the guy in my lane the rules about how to let someone know you're joining them 101 He needed to learn better lane etiquett Guiding Principle
•	173	Feel angry that he is so offhanded about making assumptions that I knew he was join 101 He replied offhandedly, "I thought you Reaction
•	174	Try to enlist the help of an official looking car to flag down the work truck, since they 117 There was some sort of a service car, or Thinking
·	175	Realize that my crazy impulse to get the driver of the official-looking car to help me pt 117 they just looked confused That impu Thinking
	176	Report the incident (or not) to someone in charge so they know what happened (& do something about it)
	177	Decide to report the incident to the pool supervisor, so she knows about the potentia 101 I headed to the office in the community Thinking
•	178	Let the police know the license plate of the idiot who almost hit me, since I had the lic 115 Since I had the license plate of the idiot Thinking
	179	Wonder if reporting the incident to the police would be worthwhile since I didn't see 102 I thought about calling the police, but th Thinking
•	180	Recognize there is no way for me to prove they were responsible since there were no 117 I thought about calling them, but what Thinking
	181	Help spread the word about this problem
•	182	Appreciate the power of the anti-texting PSA messages about drivers who have killed 117 They're doing a good job with the PSA's Reaction
	183	Encourage someone in charge to do something to prevent this from happening again
•	184	Encourage the life guards to use their authority to teach the guy not to split lanes unt 101 since the guy had not yet finished his w Thinking
•	185	Hope she can think of a way to prevent future injuries 101 I wanted to ask her if she would think o Reaction
•	186	Hope that filling out a form to report a near-miss will encourage them to put out som 115 let my insurance company know that I a Thinking
·	187	Yell at my husband that he must hurry to put up the stair railing, or someone will get 121 I yelled at Nick that we had to hurry up Reaction
•	188	Resolve not to mention my own solutions, since I know the pool supervisor prefers to 101 Because I had talked to the pool superv Thinking
·	189	Share a grin with the guards over their lack of real authority, so they know I understa 101 I made air quotes, smiling. The subtext Thinking
	190	Prevent an accident by following safe habits
•	191	Look for what might have peanuts in it at restaurants or potlucks so I can skip it, since 105 This is a near-miss that actually happen Thinking
·	192	Drive carefully and thoughtfully so I don't endanger other people's lives with my car 114 There is no way I should endanger anyc Guiding Principle
•	193	Scan the sides of the road constantly for deer in the dark as I drive slowly with my hig 111 area that is full of deer and wildlife. So Thinking
•	194	Watch the sides of the road for deer all the time 114 I watch the sides of the road for deer al Thinking
	195	Follow the crowd when I come to a crosswalk 113 Usually I was in a crowd, so I just did wi Thinking
•	196	Feel impressed with the painted warnings at the crosswalks in London to "Look Right! 113 I was in London for the first time was Reaction
	197	Make a new rule/habit to prevent this from happening again
•	198	Devise a plan to keep myself safe in crosswalks by counting to 10 after the light chang 113 I told myself every time I was at a cross Thinking
	199	Make a new rule that I and my teenage daughters never drive behind a work truck on 117 you're driving on the freeway 65 mile Thinking
	200	Change my travel routine so I'm not as tired, doing yoga before bed, homeopathic sle 119 that incident was the beginning of chan Thinking

-

-

\_

#### it's complicated ... but not impossible

#### clarify the summary

#### 19

- 3. hook some memorable phrases to the end 4. use a few of their words, if appropriate 5. review to be sure it's clear enough for eternity 6. recast if it's giving you trouble 7. avoid these traps
- 2. follow the verb with the key point

1. start with the verb

#### CC BY-NC 4.0 INDI YOUNG 20

### 1. start with the verb

- 2. follow the verb with the key point
- 3. hook some memorable phrases to the end
- 4. use a few of their words, if appropriate
- 5. review to be sure it's clear enough for eternity
- 6. recast if it's giving you trouble
- 7. avoid these traps

#### make it like a real sentence!

#### why make it a real sentence?

- you can say it aloud when you work with it later
- stakeholders won't trip over it (feel confused, distrustful, disappointed)
- you'll return to it for years, so avoid taking time to re-understand the concept

#### clear

"Opt for going to see <u>movies</u> <u>on cheap night</u> because I don't want to <u>feel guilty about spending too much</u> <u>money</u>."

"Feel <u>surprised</u> that <u>I like not knowing</u> what will <u>happen</u> at the music festival because I <u>don't think of</u> <u>myself</u> as a <u>terribly spontaneous</u> person."

#### clear, but no personal context

"Prove that I can get out of the apartment even during the winter."

# $\rightarrow$ we remove the personal context at the *next* stage, when we cultivate patterns

no key point, garbled, more work

"Seeing good ones I have no memory of seeing before is always an extra bonus."

"I feel impressed no texting while driving public service announcements such a powerful message."

"Feels like now she can't physically do what she wanted to before, like go to college for nursing."

"Working part time while husband went to school was the main source of income."

#### it helps to say your summary out loud

if you trip over any wording, your collaborators and stakeholders are also likely to trip there

if it isn't clear what the summary refers to, you won't remember when you need to later

### recast it if it is giving you trouble

## think of myself as that person speak as if I am that person

also speak as that person when applying the data

## 1. start with the verb

- 2. follow the verb with the key point
- 3. hook some memorable phrases to the end
- 4. use a few of their words, if appropriate
- 5. review to be sure it's clear enough for eternity
- 6. recast if it's giving you trouble
- 7. avoid these traps

#### the formulas are rigid to ensure clarity to make it easy to put the puzzle together later

but the types & summaries can be flexible

#### the type of the concept is less important than

... seeing surface vs depth

#### ... the clarity of verb [emotion] + key concept

Summary	ID	Quote
Swear not to see any Marvel Comic movies after I hated the last one I saw since it seems the producers can only think of putting in a car chase or a stupid fist fight Feel turned off by Marvel Comic movies because there's only car chases and superpowers duking it out Swear to myself that I won't go to another Marvel Comic movie because of the last one I went to since there is always a car chase, a fight and the hero's super power Swear never to see another Marvel Comic movie because they all devolve into the same stupid car chase and then the superpowers duke it out	221	I swore up and down after whatever Marvel Comic movie I went before I hated and I said to myself, "I'm never going to see another one of these stupid Marvel comic books because they all devolve into just these super heroes that have incredible super powers and the only thing they can think of doing, the directors and the producers – there's a car chase and their superpower and then the superpowers duke it out with their fists. Like The Transformers, what happened, they had a fist fight and I thought that's so stupid for them to do that. So, I was completely off of going to see them

Feel surprised that Lenjoy Black Panther221because there is humor and sarcasmwoven into the typical good guy versusbad guy storybad story

Enjoy the fact that there is subtle humor and sarcasm throughout the movie that I didn't expect

Enjoy how all the usual tropes in Black Panther were tongue in cheek, like the virtual reality car chase and the funny sarcasm woven into the script

Appreciate the humour in Black Panther in how they had woven sarcasm and tongue in cheek into the typical good guy versus the bad guy scenario I really enjoyed it. I was so surprised. I was surprised that I enjoyed it and one of the reasons was that it was ... they were also funny. Like they were quite tongue in cheek and there was a lot of sarcasm woven into the script. And the way that they did all the usual tropes were kind of interesting. Like the car chase was virtual reality and that was really cool. It was really different. And a bit funny. So, I appreciated that there was humor woven into the typical good guy versus the bad guy etc.

Summary	Quote	Туре
Worry about not <u>doing hands-</u> on in a <u>class</u> like <u>nursing</u> because I may not <u>learn what to</u> <u>do correctly</u> and not be able to <u>save</u> someone's <u>life</u>	I would have to be like, in the classroom hands-on stuff but I rather be in the classroom learning. Doing the hands-on, so I'm going to be like, "OK, I've done this before and whenever I get to that situation, I know exactly, what to do Well like knowing what is	emotional reaction
Feel confident <u>doing hands-on</u> learning in <u>the classroom</u> because if I have to <u>do CPR</u> , I <u>know how</u> to <u>do</u> it <u>correctly</u> to <u>save that person's life</u>	going on like say, all right I have nursing classes [inaudible]. So right now, I'm taking and doing like your CPR thing if I wasn't interested like you got to do this, this and this. And not actually showing us and telling us to do that. I wouldn't be able to say "OK, this is how I do this correctly." Because if you don't do	emotional reaction
Choose <u>hands-on learning</u> in <u>the classroom</u> because if I am only <u>told</u> how to <u>do CPR</u> , not try it myself, I won't be sure how to <u>correctly save</u> a <u>person's life</u>	it correctly, you're not going to help save that person's life.	guiding principle

### traps to avoid

#### 1. start with the verb

- 2. follow the verb with the key point
- 3. hook some memorable phrases to the end
- 4. use a few of their words, if appropriate
- 5. review to be sure it's clear enough for eternity
- 6. recast if it's giving you trouble
- 7. avoid these traps

1. don't be too faithful
 2. avoid compound sentences
 3. beware of "feel"
 4. beware of "believe"

1. don't be too faithful
 2. avoid compound sentences
 3. beware of "feel"
 4. beware of "believe"

#### don't be too faithful

TROUBLED SUMMARY	ID	QUOTE	TYPE
Stay in the house, try to relax	008	I would either come back to the house, and mostly I	Inner
and not aggravate it any	CC	would stay in the house that day and do nothing, try to	thinking
more than what it's already		relax and not aggravate it any more than what it's	
aggravated, when I don't feel		already aggravated doing things in my community or	
good		doing some shopping for the house do dishes	
		today, that kind of thing, whatever is on my agenda	
		today I feel my mood my momentum is not happy	
		in the world.	

	-			
CLEAR SUMMARY	ID	QUOTE	TYPE	
Decide to return <u>to the house</u>	104	I would either come back to the house, and mostly I	Inner	
and <u>relax</u> when I feel like I		would stay in the house that day and do nothing, try to	thinking	
overdid it so I can avoid		relax and not aggravate it any more than what it's		
<u>aggravat</u> ing my back more		already aggravated doing things in my community or		
		doing some shopping for the house do dishes		
		today, that kind of thing, whatever is on my agenda		
		today I feel my mood my momentum is not happy		
		in the world.		
		CC BY-NC	4.0 INDI YOUNG	39

1. don't be too faithful
 2. avoid compound sentences
 3. beware of "feel"
 4. beware of "believe"

#### avoid compound sentences

-YPE
nvalid
IVallu
valid
n١

	-		
SUMMARY	ID	QUOTE	ТҮРЕ
Realize that my favorite performer	181		
is touring, so keep an eye out for		At some point, I realized he was touring and once I	invalid
an appropriate time to get the		did that I know I was keeping an eye out for when	Πναπά
tickets		tickets were going on sale and leaped on	
Keep an eye out for when tickets		Ticketmaster or whatever it was, at the appropriate	
go on sale after I realize my		time,	valid
favorite performer is touring			

1. don't be too faithful
 2. avoid compound sentences
 3. beware of "feel"
 4. beware of "believe"

#### you can't "feel like"

Bistreal (97)

or "feel free to" ... or "feel free to" ... or "feel as though" ... or "feel we deserve" feel that, feel like, feel it's, feel as though ... all preface an opinion or inner thinking if it's inner thinking, then switch verbs! 1. don't be too faithful
 2. avoid compound sentences
 3. beware of "feel"
 4. beware of "believe"

#### people "believe" a lot of things

"I believe that ..." can preface an opinion or a guiding principle

I believe that this \$20 sandwich costs too much.

I believe [that] it's important for drivers to pay attention, not get distracted, like texting while driving opinions can guide decisions, but the Listener will hopefully get down to the root ... the principle that guides the opinion and the decision

capture the root

"where did that come from?" "what's behind that thinking?"

#### tangled concepts



#### untangling

## one sentence may hold more than one concept

# pay attention to the strength of each type of concept

concept	a single topic (usually at depth) stated in contiguous sentences and phrases
repeated concept	another sentence or phrase that appears later in the transcript which belongs with an earlier concept
tangled concept	a concept that is closely intertwined with another, making it easily missed
implied concept	a concept that is not stated outright by the speaker; sometimes worth pulling out—but other times not; might be clarified later in the transcript

## Livet like to bolo - Lloove werde ot fuievel, bout little

I just like to help--I have my best friend, her little brother, he had diabetes. And whenever I go over there, I will help him a lot like, because they tell me how bad his sugar is. And he goes to the hospital almost every month and that terrifies me ... Because he has type 1 diabetes. He just got diagnosed with it a couple of years ago. He still don't know what to do, and I'm here to help him. I know his family is too, they don't know what to do either. And I would love to go over there and help him all the time and it scares him because he don't know what to do ... Because you know like, if his sugar was to go any higher that they could lose him. And then, me seeing that, that scares me because no one should lose anybody, of course.

*I just like to help*--I have my best friend, her little brother, he had diabetes. And whenever I go over there, I will help him a lot like, because they tell me how bad his sugar is. And he goes to the hospital almost every month and that terrifies me ... Because he has type 1 diabetes. He just got diagnosed with it a couple of years ago. He still don't know what to do, and I'm here to help him. I know his family is too, they don't know what to do either. And I would love to go over there and help him all the time and it scares him because he don't know what to do ... Because you know like, if his sugar was to go any higher that they could lose him. And then, me seeing that, that scares me because no one should lose anybody, of course.

Help my best friend's little brother with his diabetes since his family doesn't know what to do, because if his sugar was to go any higher they could lose him, and no one should lose anybody

Help my best friend's little brother learn what to do with his diabetes since he and his family don't know

Feel terrified that they could lose him because his sugar gets so high he goes to the hospital almost every month

#### to tell tangled concepts apart:

- 1. notice if a part of the quote wants to belong on two different rows
- 2. pin it to a place & time
- 3. draw a timeline or draw it as comic strip thought bubbles & panels

#### to tell tangled concepts apart:

- 1. notice if a part of the quote wants to belong on two different rows
- 2. pin it to a place & time
- 3. draw a timeline or draw it as comic strip thought bubbles & panels

one quote can only support one concept

make sure each quote from the transcript only appears once in the list

(here is where I promised more about this in Class #3) if there are two concepts, are they both strong concepts?

yes: split them out no: use the weaker concept as supporting detail

### if it's giving you trouble ...

TANGLED SUMMARY	ID	QUOTE	TYPE
Feel <u>furious</u> <u>there's no curb</u> <u>cuts</u> and I <u>could have gotten</u> <u>killed</u> trying to get <u>my</u> <u>wheelchair down a driveway</u> <u>into traffic</u> because I <u>expect</u> <u>more from our community</u>	104	There was no curb cut. I was furious. Like there's no curb cuts in any of the four corners of either intersection. I have to take my wheelchair down a driveway into traffic to cross the street. We're in the 21st century! I could have gotten killed doing that! I just get riled up about it because I just expect more from our community. It's a public transit bus. How are you supposed to get to a bus?	emotional reaction

CLEAR SUMMARIES	ID	QUOTE	TYPE
Feel <u>furious</u> that I have to risk	104	There was no curb cut. I was furious. Like there's no	
getting <u>killed</u> in <u>my</u>		curb cuts in any of the four corners of either	emotional
wheelchair because there is		intersection. I have to take my wheelchair down a	reaction
no curb cut and I have to go		driveway into traffic to cross the street I could have	reaction
down a driveway into traffic		gotten killed doing that!	
Feel <u>riled up</u> that the	104	We're in the 21st century! I just get riled up about it	
<u>community</u> has not provided		because I just expect more from our community. It's a	emotional
curb cuts at the <u>public transit</u>		public transit bus. How are you supposed to get to a	reaction
bus, even in the 21 <sup>st</sup> century		bus? сс ву-мс	4.0 INDI YOUNG 58

### if it's giving you trouble ...

TANGLED SUMMARY	ID	QUOTE	TYPE
doubt I can explain my	104		
symptoms well enough to		I doubted that I could explain my symptoms well, and so	emotional
avoid the trouble the doctors		that's why they had such trouble diagnosing my	reaction
will have diagnosing my		sickness.	
sickness			

CLEAR SUMMARIES	ID	QUOTE	TYPE
worry I won't be able to explain my symptoms clearly to the doctor	104	I doubted that I could explain my symptoms well	emotional reaction
feel stricken that I will not get better since the doctors have trouble diagnosing my sickness		so that's why they had such trouble diagnosing my sickness.	emotional reaction

#### if it's giving you trouble ...

Lean toward Vanderbilt college in Tennessee because it has a good nursing program with a hospital, even though it's farther away from home	104	I would like to stay close to home but if I have like family nearby, that college or something like in Tennessee I do. In Tennessee they do have like I'm wanting to be a nurse practitioner. They have a really good nursing program and at Vanderbilt they have hospital that I could go and help.
Look into colleges where I have family nearby, like staying close to home here or maybe Tennessee where I also have family		But I'm still like looking into a lot of different colleges. I've looked in some nearby, I've looked in some in Tennessee too I would like to stay close to home but if I have like family nearby

#### to tell tangled concepts apart:

- notice if a part of the quote wants to belong on two different rows
- 2. pin it to a place & time
- 3. draw a timeline or draw it as comic strip thought bubbles & panels

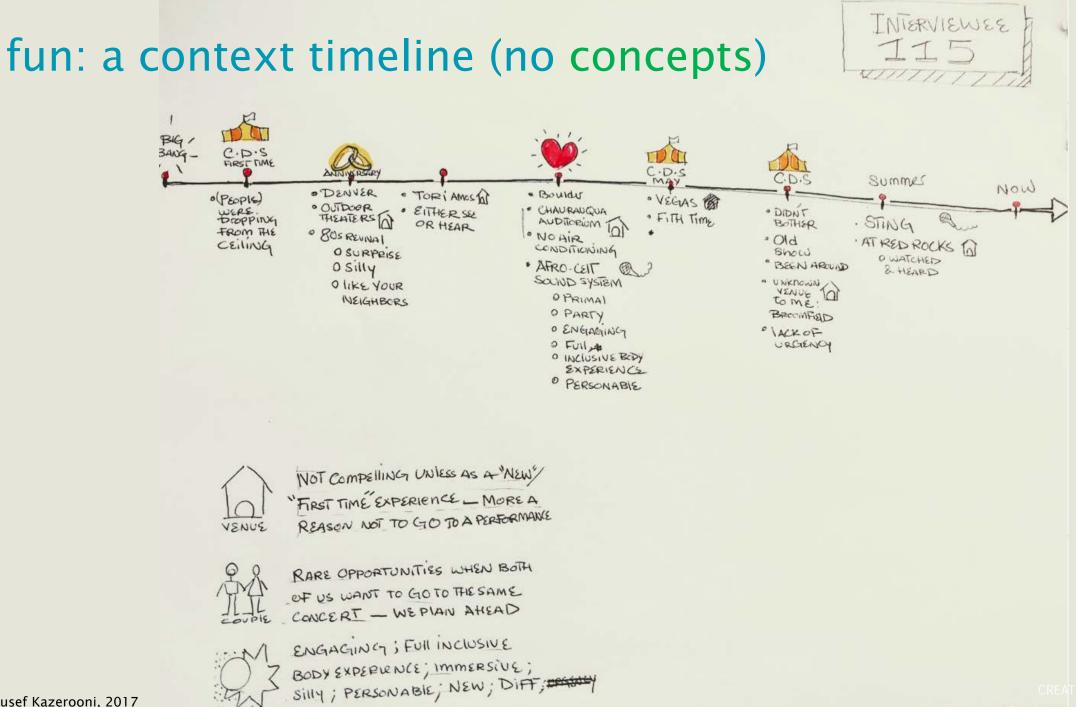
#### pin it to a place & time

comb each concept as if it was pinned to a particular point in time when the brain synapses were firing

helps untangle concepts

#### to tell tangled concepts apart:

- 1. notice if a part of the quote wants to belong on two different rows
- 2. pin it to a place & time
- 3. draw a timeline or draw it as comic strip thought bubbles & panels



SXOGELE

.Ce

#### tangled examples

So, it was a group decision. It wasn't just mine. My in-laws and my husband and I, and my daughter were together after guarantining and taking a COVID test and we wanted to go out. Actually, they own a boat and so we were going to take the boat to a local restaurant. Obviously, via boat, there aren't a lot of choices. So, it was more of a do you want to do this, or not? It wasn't a decision about which restaurant. It was more about are you guys up for this, or is it too nerve-wracking? I think we were open to it. We called; we made a reservation. We knew that they had outdoor seating. We confirmed that. When we arrived it was very clear that while people, in fact, had masks, there a lot of people inside. There was a wait outside. The patio was packed. It didn't feel like things were distanced properly. And it turned out that our "reservation" was for inside, not for outside seating. So, we made the decision, as a group, that we didn't feel comfortable eating our meal inside. So, instead, we switched to a takeout order and ended up eating lunch on the boat, which was fine. So, that was kind of the most recent that I can recall. The decision making process really is are you comfortable and do you feel like this is a safe situation? Or, do you feel like it's too risky? And in that case, it felt too risky for us.

Listener: Ah, okay. So, you said that when you were first talking amongst yourselves, the conversation was this can be too nerve-wracking.

DDS62:

Agree as a group whether we are up for a restaruant or whether that is an excursion that's too nerve-wracking during a pandemic		So, it was a group decision. It wasn't just mine So, it was more of a do you want to do this, or not? It wasn't a decision about which restaurant. It was more about are you guys up for this, or is it too nerve-wracking? "Is this an excursion that you're up for, or do you feel like we should just stay home?" it feels like a calculated risk that we even considered it	-
---	--	--	---

2

#### (Indi shows examples if there it time, which are downloadable from platform)

#### implied concepts

concept	a single topic (usually at depth) stated in contiguous sentences and phrases
repeated concept	another sentence or phrase that appears later in the transcript which belongs with an earlier concept
tangled concept	a concept that is closely intertwined with another, making it easily missed
implied concept	a concept that is not stated outright by the speaker; sometimes worth pulling out—but other times not; might be clarified later in the transcript

to help define something you suspect might be an implied concept, ask yourself:

- why are they say this in the listening session?
- layer: where is the focus of their attention in that moment they are describing?
- strength: do I understand them well enough to make a reasonable guess?

*Speaker*: So near our house, the main street takes a left turn, but there's a little street that continues straight, which goes up this hill where there are more houses. There's crosswalk there. I was walking the dog. I was just about to use the crosswalk, and this pickup whizzed by and blasted up the hill, going about 30-35 miles per hour. Suddenly there was a lot of adrenaline in my system. Is a guy \_ rking on a house up there. What if he didn't see me?! He could have run over m emotions are often impli ignore it? I walked two or three more steps, turned, and went up there to tell num . he did. And this is so not like my normal, non-confrontational self. "Is this your truck?" I asked. "Yeah," he said. "You should be more careful. You almost just ran me over!" He did say he was sorry. My mind kept thinking of things I should tell him. Like, "How would you like to take a dead dog to your kids and tell them what happened?" You think of all sorts of things you could say, because of the adrenaline. He just wasn't paying attention. I remember this one quite clearly because there was real internal tension deciding whether I should go up there and tell him, or just keep going and ignore it. If I had turned into the crosswalk immediately instead of going to the actual corner, or been 5 steps ahead of myself, he would have hit me! He's going to be working up there another 5 months. I should go up there and say something. He's a young guy, 25. They don't know better. He was probably listening to music or something. It was my public service.

*Speaker*: So near our house, the main street takes a left turn, but there's a little street that continues straight, which goes up this hill where there are more houses. There's crosswalk there. I was walking the dog. I was just about to use the crosswalk, and this pickup whizzed by and blasted up the hill, going about 30-35 miles per hour. Suddenly there was a lot of adrenaline in my system. It's a guy working on a house up there. What if he didn't see me?! He could have run over me, or run over my dog! Should I run up there and tell him what just happened? Or should I just keep walking and try to ignore it? I walked two or three more steps, turned, and went up there to tell him what he did. And this is so not like my normal, non-confrontational self. "Is this your truck?" I asked. "Yeah," he said. "You should be more careful. You almost just ran me over!" He did say he was sorry. My mind kept thinking of things I should tell him. Like, "How would you like to take a dead dog to your kids and tell them what happened?" You think of all sorts of things you could say, because of the adrenaline. He just wasn't paying attention. I remember this one quite clearly because there was real internal tension deciding whether I should go up there and tell him, or just keep going and ignore it. If I had turned into the crosswalk immediately instead of going to the actual working up there another 5 months. I should go up t jt could be an implied concept about it's corner, or been 5 steps ahead of myself, he would have hit me! He's going to young guy, 25. They don't know better. He was probaprotecting the neighborhood, but it's unclear ... later in the transcript it will something. It was my public service. be explained

#### as you build the summary

if your guesses about verbs or emotions are too varied, then:

- this concept is too weak; leave it out, or
- this concept needs to be split

#### homework

#### homework logistics – Live class participants

Live: We will share a Google combing sheet with you, either Group A or Group B.

- Duplicate the Source data to a new tab in that sheet.
- Put your name on the tab plus one of the following indicators:
- "wip Pat" if you are not finished yet (Work in Progress)
- "r Pat" if you are ready for review
- "\* Pat" appears when the reviewer has commented on it
- "? Pat" if you have questions about the reviewer comments

On the platform: Please either download the transcript or recording. There are also lots of other nifty materials up there, plus an exercise to test your surface-versus-depth skills. homework logistics – Live class participants Group A homework due (for review) 28–Feb pm Group B homework due (for review) 04–Mar noon or earlier (yes!)

> if you don't finish the homework by the next class, Indi will not review it (if you are aiming for the six-course certification, homework is required)

(too difficult to review homework retroactively)

#### homework logistics – Follow-along participants

Follow-along: You will do your homework using an Excel spreadsheet (assuming you can open it). There will be no homework review by Indi, but there is a cheat sheet you can use to check your work.

On the platform: Please download the transcript or recording, the spreadsheet, and the cheat sheet. There are also lots of other nifty materials up there, plus an exercise to test your surface-versus-depth skills.

#### homework

#### airline:

- a series of 8 studies, 100 participants in total (rare!)
- over the course of 19 months, same core team
- each study scope slightly different, based on what team wanted to know more about ... shifting between different parts of the process (e.g. "occupy myself during the flight") and between different demographics (e.g. super-frequent-flyers, multi-city business trips, paying >\$10k for a ticket)
   this transcript is from the eighth study.
- this transcript is from the eighth study

**Purpose**: "get to the airport & on board the plane" There were 12 participants The study had the recruiting attribute of people taking economy flights

### homework find concepts and create summaries (1–2 hours)



- 1. Read the first half of the transcript to see what the story is in full. Check out Indi's comments along the way. (The recording got lost.)
- 2. On the first 5 pages of the transcript, highlight or underline the inner thinking, emotional reactions & guiding principles.
- 3. On the sheet there are already a few quotes. These quotes are all at Depth. Fill in types, verbs, summaries as usual.
  - a) Pick a verb and write your key topic. (follow the formulas)
  - b) Add some supporting detail. (think about comic panels).
  - c) Underline the words the Speaker said which you chose to include in your summary.
- 4. Pull more quotes from the transcript and summarize them in the list. You can use Indi's comments as a guide.
  - a) Do steps a, b, c, d from number 3 above for each.

### ndi Young.com design strategy & inclusivity





#### **DISAPPOINTEDFALCON20**



- Archived courses
- Coaching (individual or team) ullet
- **Empathy Among Team Members** ullet(workshop)
- Persuading Stakeholders • (medium.com/inclusive-software)

